



UBC MIDWIFERY ADMISSIONS PROCESS

STEP 1: UBC APPLICATION

- During the fall term, UBC Enrolment Services will open up the university application process for the next year's admission cycle.
- Applicants go online at <https://you.ubc.ca/applying-ubc/how-to-apply/> and review all general admission requirements and degree specific requirements.
- Applicants new to UBC apply to UBC using the [Education Planner BC](#).
- Current or previous UBC students that are looking to complete a program change or readmission will apply through the [Applicant Services Centre](#) with their CWL.
- Applicants complete the online UBC Application where they **must identify UBC Midwifery as their 1st choice of programs**. All applicants have the option of choosing two programs when applying but Midwifery must be selected as number 1 in order to receive the Midwifery supplemental application.
- UBC Applications for Midwifery program hopefuls have a deadline for submission of **December 5th**.

Pre-requisite Courses:

- All applicants must show proof of completion or current registration in two prerequisite courses: UBC's BIOL 155 – Anatomy and Physiology and WRDS 150 – Writing and Research in the Disciplines.
- Applicants are not required to complete the prerequisites at UBC. A list of approved equivalent courses offered at post-secondary institutions throughout BC as well as courses for out-of-province equivalence for the BIOL 155 are available on the UBC Midwifery website or a course search can be completed on the [BC Transfer Guide](#).
- Applicants are not required to show completion of the courses prior to applying. If they have not completed the prerequisite courses upon application, they must submit an interim transcript from the institution where they are completing the course(s) by the transcript deadline to show proof of active registration. Final transcripts showing proof of completion of the courses must then arrive to UBC Enrolment Services by **June 30th** of the intake year.
- Candidates who have completed a prior degree will have the English prerequisite waived.
- The BIOL 155 (or approved equivalent) must have been completed within 5 years of starting the program.



STEP 2 – UBC MIDWIFERY SUPPLEMENTAL APPLICATION

- Once the UBC Application is received by Enrolment Services and the [Application Fee](#) is paid, a link to the [UBC Midwifery Supplemental Application](#) will be made available to the applicant through the [Applicant Services Centre](#).
- Applicants have until **January 15th** to submit their supplemental application. All relevant transcripts are also required by this deadline to begin each candidates Grade Point Average (GPA) assessment. Transcripts are not required to all be received by UBC Enrolment Services by this date but must have been mailed by the institutions no later than the January 15th deadline.
- All applicant's GPAs are assessed by reviewing and averaging the most recent, transferable 30 post-secondary credits. If an applicant has not completed a minimum of 24 transferable post-secondary credits, a combination of their high school and any post-secondary transcripts will be used.

UBC Midwifery Supplemental Application:

The midwifery supplemental application acts as a portal for all applicants to provide relevant information about themselves in order to highlight their suitability to the program outside of just academic achievements. As many of our applicants are mature students, the program aims to recognize the various areas of accomplishments and ways in which candidates have prepared for their role in Midwifery, both as a student and future practicing midwife.

Information collected in the Supplemental application include the following areas:

- Midwifery Prerequisites
 - Biographic Details
 - Education History
 - Awards, Publications and Certifications
 - Technical Skills (e.g. First Aid, CPR, Computer Skills, Public Speaking)
 - Employment History
 - Volunteer Experience
 - Leadership/Experience Working with Others
 - Other Accomplishments and Achievements Which the Committee Should Be Aware
 - Short Answer Questions
 - Personal Statement
 - Equity and Diversity
- Once the deadline for supplemental applications and transcripts has passed, UBC Enrolment Services will begin to assess all academic transcripts to determine the applicants' individual GPA and UBC Midwifery will complete assessments of all supplemental applications. A team of 3-4 assessors are selected. Each supplemental is assessed by two separate assessors.



- Once all assessments are completed, a review and average of the scores is completed by the Student Services Manager & Advisor. For any applications where the scores had a difference of more than 5 points, those applications are then reviewed and re-scored a second time by the assessors to determine a more equitable variance of 5 or less points.

STEP 3 – INTERVIEW PROCESS

- With the completion of the applicants GPA and Supplemental scores, both totals are then calculated together to determine the top 50 candidates. The top 50 applicants are contacted via email and invited to interview for a seat with the next academic cohort. A waitlist of 5 candidates is held for any cases where a candidate may refuse the offer or have to drop out from the interview process. Interviews are held in early Spring.
- Candidates are invited to participate in multiple-mini-interviews (MMI's) using the SAMMI-Select software. Candidates will be asked a series of pre-recorded questions by the UBC Midwifery community and will record their answers directly on SAMMI-Select.
- Candidates will have 1 week to complete the interview; however, the interview must be completed in one sitting.
- On overview of the interview process can be viewed here:
<https://ubc.ca.panopto.com/Panopto/Pages/Viewer.aspx?id=e259c11a-5afb-4d67-b40e-b14801780c23>

Pre-Interviews

- Candidates sign and return a confidentiality agreement to the Student Services Manager & Advisor.
- Candidates are provided a detailed interview guide on how to complete the interview using SAMMI-Select. Included in this email is the link to SAMMI-Select and the applicants' unique username and password.

Interviews

- Candidates are asked to allow at least 1 hour for their interview (including time to complete sound and Wi-Fi checks and submit and upload your answers). The upload process can take up to 15 minutes.
- Candidates will be asked to respond to 6 – 8 questions with a time allocation of 5 minutes, which is inclusive of the time the pre-recorded question is read by the interviewer.
- After the recording of each interview question has finished, the question will be shared on the screen and a timer will be displayed at the bottom of the screen.
- Candidates will be given a 1-minute break between each question.
- Once candidates respond to all 6 – 8 questions, the recorded responses will be uploaded to SAMMI-Select for assessment. DO NOT refresh or close the page while the interview is uploading. The upload process can take up to 15 minutes.



- Once your interview has uploaded, candidates will receive a pop-up confirming this and can safely close the browser.
- In addition to uploading the interview to SAMMI-Select, the final interview file will automatically download. DO NOT delete this file until the Selections Committee has made a decision on your application.

Post-Interviews

- Following interviews, the candidates are invited to complete a feedback survey on the interview experience to help inform the program of any areas for review.

STEP 4 - SELECTIONS COMMITTEE:

- Once the final interview scores are reviewed and calculated by the Student Services Manager & Advisor, a Selections Committee is formed to review the all candidates' scores.
- Different weighing spreadsheets are provided to review the variance of candidate placement.
- Preference is given to BC Residents. A maximum of 2 seats may be offered to out-of-province candidates who have succeeded at falling into the top 32 list of candidates.
- A minimum of 2 seats are held for Indigenous candidates each year.
- Candidates are contacted within two weeks following the interview period and informed of their standing. Candidates invited to join the program must review and sign the Offer Agreement and return to the Student Services Manager & Advisor to confirm acceptance of their seat within a week of the offer being received.
- A waitlist of 5 candidates is held until the start of the fall term.
- Those who are not invited to join the program are offered the opportunity to review their application file with the Student Services Manager & Advisor should they be considering re-applying in the future.
- Admitted students must show proof of completion of the two prerequisite courses (BIOL 155 and WRDS 150) by submitting final transcripts no later than **June 30th**.