



## UBC MIDWIFERY ADMISSIONS PROCESS

### STEP 1: UBC APPLICATION

- At the start of the fall term, UBC Enrolment Services will open up the university application process for the next year's admission cycle
- Applicants go online at <https://you.ubc.ca/applying-ubc/how-to-apply/> and review all general admission requirements and degree specific requirements
- All applicants are required to create/have a Campus Wide Login (CWL) prior to starting their application. They can create a CWL [here](#)
- Once they have a CWL, applicants complete the online UBC Application where they must identify UBC Midwifery as their 1<sup>st</sup> choice of programs. All applicants have the option of choosing two programs when applying but Midwifery must be selected as number 1 in order to receive the Midwifery supplemental application
- UBC Applications for Midwifery program hopefuls has a deadline for submission of December 5<sup>th</sup>

#### Pre-requisite Courses:

- All applicants must show proof of completion or current registration in two pre-requisite courses – UBC's BIO 153: Anatomy and Physiology and ENG 112 – Strategies for University Writing
- Applicants are not required to complete the prerequisites at UBC. A list of approved equivalent courses offered at post-secondary institutions throughout BC as well as courses for out-of-province equivalence for the Bio 153 are available on the UBC Midwifery website or a course search can be completed on the [BC Transfer Guide](#)
- Applicants are not required to show completion of the courses prior to applying. If they have not completed the prerequisite courses upon application, they must submit an interim transcript from the institution where they are completing the course(s) by the transcript deadline to show proof of active registration. Final transcripts showing proof of completion of the courses must then arrive to UBC Enrolment Services by June 30<sup>th</sup> of the intake year.
- Candidates who have completed a prior degree will have the English prerequisite waived
- The BIO 153 (or approved equivalent) must have been completed within 5 years of starting the program

### STEP 2 – UBC MIDWIFERY SUPPLEMENTAL APPLICATION

- Once the UBC Application is received by Enrolment Services and the [Application Fee](#) is paid, a link to the [UBC Midwifery Supplemental Application](#) will be made available to the applicant through the Student Service Centre.
- Applicants have until January 15<sup>th</sup> to submit their supplemental application. All relevant transcripts are also required by this deadline to begin each candidates Grade Point Average (GPA) assessment. Transcripts are not required to all be received by UBC Enrolment Services by this date but must have been mailed by the institutions no later than the 15<sup>th</sup> of January deadline.



- All applicants GPA's are assessed by reviewing and averaging the most recent, transferable 30 post-secondary credits. If an applicant has not completed a minimum of 24 transferable post-secondary credits, a combination of their high school and any post-secondary transcripts will be used.

UBC Midwifery Supplemental Application: The midwifery supplemental application acts as a portal for all applicants to provide relevant information about themselves in order to highlight their suitability to the program outside of just academic achievements. As many of our applicants are mature students, the program aims to recognize the various areas of accomplishments and ways in which candidates have prepared for their role in Midwifery, both as a student and future practicing midwife.

Information collected in the Supplemental application include the following areas:

- Biographic details
  - Education History
  - Research and Publications
  - Employment History
  - Volunteer Experience
  - Technical Skills (e.g. First Aid, CPR, Computer Skills, Public Speaking)
  - Leadership/Experience Working with Others
  - Other Accomplishments and Achievements Which the Committee Should Be Aware
  - Short Answer Questions
  - Personal Statement
- Once the deadline for supplemental applications and transcripts has passed, UBC Enrolment Services will begin to assess all academic transcripts to determine the applicants individual GPA and UBC Midwifery will complete assessments of all supplemental applications. A team of 3-4 assessors are selected. Each supplemental is assessed by two separate assessors.
  - Once all assessments are completed, a review and average of the scores is completed by the Manager of Student Services. For any applications where the scores had a difference of more than 5 points, those applications are then reviewed and re-scored a second time by the assessors to determine a more equitable variance of 5 or less points.

### **STEP 3 – INTERVIEW PROCESS**

- With the completion of the applicants GPA and Supplemental scores, both totals are then calculated together to determine the top 40 candidates. The top 40 applicants are contacted via email and invited to interview for a seat with the next academic cohort. A waitlist of 5 candidates is held for any cases where a candidate may refuse the offer or have to drop out from the interview process. Interviews are held in early Spring.
- Candidates are invited to participate in multiple-mini interviews (MMI's). Four interview sessions comprising of 10 stations are held over the course of two days. Applicants are



randomly selected and slotted into groups of 10 for the different interview times offered. Those interviewed will be provided with a schedule, directions for the interview site and helpful hints and information to help them prepare for the MMI's prior to their interview day.

## **INTERVIEWS**

### **Pre-Interview**

- Candidates arrive 45 minutes prior to the interview start time (10:00 AM/1:00 PM) and participate in an Orientation session led by a senior midwife from the community.
- Candidates sign a confidentiality agreement, are provided an outline of the day, their starting station, name tags as well as have their picture taken for referral during the selection process.

### **Interviews**

- Candidates begin at their assigned station. The situation on the door is covered initially with the station number sign. When instructed, they remove the sign and begin reading the station. The candidates are provided with a chair, notepad, pencil and water to use as they please.
- Each candidate is given three minutes to read the station situation and process their answer. At the end of three minutes, they are told to enter the room where the interviewer will greet them. They have 8 minutes in each station to speak about the situation with their interviewer.
- At 7 minutes, they will hear a knock on the door. This informs them that they have 1 more minute before the time in that station ends so they can wrap up any current discussions.
- At 8 minutes, the door is opened by one of the volunteers signaling the end of that station. They leave and move to the next station where they can begin reading the station situation right away.
- This process is repeated for 10 stations. There are no breaks once the interview process has begun.

### **Post-Interview**

- Following interviews, the candidates are invited to a feedback session. The Director of the program will do a short welcome followed by a question/answer period with student representatives from each academic year (1-4) in the program. Applicants will also have time to complete a feedback form on the interview experience to help inform the program of any areas for review.
- A feedback session also takes place for all interviewers with the Director and Student Services Manager at the end of each interview day to discuss possible red flags/reactions to the station itself.

## **STEP 4 - SELECTIONS COMMITTEE:**

- Once the final scores are reviewed and calculated by the Student Services Manager, a Selections Committee is formed to review all candidates' scores.
- Different weighing spreadsheets are provided to review the variance of candidate placement.



- Preference is given to BC Residents. A maximum of 2 seats may be offered to out-of-province candidates who have succeeded at falling into the top 20 list of candidates
- A minimum of 2 seats are held for Indigenous candidates each year.
- Candidates are contacted within two weeks following the interviews and informed of their standing. Candidates invited to join the program must review and sign the Offer Agreement and return to the Student Services Manager to confirm acceptance of their seat within a week of the offer being received.
- A waitlist of 5 candidates is held until the start of the fall term.
- Those who are not invited to join the program are offered the opportunity to review their application file should they be considering re-applying in the future
- For incoming students, they must show proof of completion of the two prerequisite courses (BIO 153 and ENGL 112) by submitting final transcripts no later than June 30<sup>th</sup>.